

Council Package — August 8th, 2021

Prepared by: Deputy Chair – Rebecca Cano

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Agenda of August 8th Council Meeting

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Council Minutes — July 18th, 2021

Prepared by: Deputy Chair – Rebecca Cano

Students' Union Representative Council Meeting

July 18th 2021, 3:00pm ADT

Online via Microsoft Teams

Call to Order

Naomi: Meeting called to order at time 3:01 pmADT.

Roll Call

Board of Governors Student Representative – Dhruv Patel

Equity Student Representative – Tiffany Bondoc

Students of African Descent Representative – Atik Gailo

Arts Student Representative – Margaret-Anne Gillis

Education Student Representative – Tianna Williams

Science Student Representative – Mackenzie LeVernois

Business Student Representative – Hunter Park

Indigenous Student Representative – Molly Burke

International Student Representative – Derin Deric

President – Jack Irvin

Vice President Academic – Meredith Cudmore-Keating

Vice President Activities and Events – Kyra Tessier

Vice President Finance and Operations – Brendan Roberts

Vice President Residence Affairs – Sophia Fabiano

Vice President External Affairs – Ben Fairhurst

Student's Union General Manager – Sean Ryan

Absent With Regret

Board of Governors Student Representative – Anna Hancin

Faculty Advisor – Brandon Malloy

Mi'kmaq Land Acknowledgement

Naomi: I would like to begin by acknowledging that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People. This territory is covered by the "Treaties of Peace and Friendship" which Mi'kmaq and Wolastoqiyik (Maliseet) peoples first signed with the British Crown in 1725. The treaties did not deal with surrender of lands and resources but in fact recognized Mi'kmaq and Wolastoqiyik (Maliseet) titles and established the rules for what was to be an ongoing relationship between nations.

Opening Remarks of the Chair

Naomi: Thank you everyone for being here today, we have a couple of guests on the line, Mary Catherine from Gallivan, Sandy Iverson from the Library, and Anamika is presenting for the Student Food Resource Centre. We have a lot to go through today, so let's get started.

Approval of the Agenda

Jack: Motion to approve the agenda.

Hunter: I second.

No Discussion.

Tianna: I motion to call the question.

Motion Passes 11-0-0

Approval of the Minutes of June 24th Council

MacKenzie: Motion to approve the minutes.

Atik: I second.

No Discussion.

Hunter: I motion to call the question.

Motion Passes 11-0-0

Constituency Reports

Please see July 18th Council Package For Constituency Reports

Additional Notes:

Margaret-Anne: Wanting to add more reach for first year students on social media.

Executive Reports

Please see July 18th Council Package for Executive Reports

Discussion Based on Jack Irvin's (President) Report:

Dhruv: What are the specifics of Off-Campus Representation and the plan for the Student Housing Committee? I know landlords have been rude to International students in the past. Is there planning to address this?

Jack: We are looking to start a committee for Off-Campus Students with the landlord association and the U. We can definitely bring this concern to the Town and County meeting. We also can bring workshops for International Students that educate them on their rights as tenants. We can promote this to International Students as well.

General Manager Report

- We have hired a new Bar Manager and started onboarding for his position with him.
- Take some time off to enjoy summer!
- Met with committees.
- Almost through the audit process for this year.
- We should have some draft audit statements by September, hopefully late August.

Special Reports to Council

Library Presentation by Guest Sandy Iverson

Presentation given by Sandy Iverson.

Discussion:

Sophia: I think a Cafe would be great, but I think it would be more effective if it was a Cafe Cart - so students did not have to leave their zone to get coffee and such.

Sandy: I will definitely look into that!

Meredith: The availability of space and timing I think are the main problems and complaints I've heard of.

Sandy: We are going to experiment with having a few spaces that are available for booking ahead of time, and depending on how that is received we can expand the bookable spaces. Extended hours are always requested, but the number of people who take advantage of extended hours do not justify the cost. I would advocate for a library that puts all of the books and materials into spaces that can be locked, so that the vast majority of the space is open 24/7.

Sophia: Sometimes I got confused about where I was booking, so maybe adding a map to the online booking system would be helpful.

Sandy: We will look into that.

Brendan: One thing I found this past year was that there were a lot of inconsistencies in students using the full time they reserved.

Sandy: I know most of the library will be open for walk-ins next year.

Sophia: What do you all mean by maker spaces?

Sandy: They definitely can vary, they can be highly technical or crafty, so we have been discussing the possibilities for maker spaces in the library. We really want to get a 3D printer. Our objective is to create a space where people cause varying things to create 3D models of ideas and prototypes that they are working on in their courses. Tools, sewing machines and other crafty items are thinking of being added as well.

Tiffany: I know that the Antigonish community library has lights that mimic sunlight, that may be interesting to add for lighting options, and may have a better impact on students facing depression in the library.

Sandy: The lighting in the library drives me crazy. The sensors have not been set very well so they do not work very well. We cannot add lights because our power will overload, so we are continuing to figure out some of the lighting issues. Facilities Management works with us to fix the lighting.

Derin: It will be great to have a coffee machine open for students, since the Mulroney Cafe closes at 5pm anyway.

Sandy: We know anecdotally that students studying in the evening only usually leave the library to get something to leave or eat. In the short term, we are looking for a selfserve type of cafe station in the library with a coffee machine, microwave, etc. Long term we are forsure trying to advocate for a cafe.

Hunter: You could even look into a delivery service with starbucks since it is so close. This is just a crazy idea.

Sandy: For sure. We can look into that.

MyLegalPlan Presentation by Gallivan

Presentation given by Sean Gallivan and Mary Catherine Jardine.

Discussion:

Ben: What is the maximum hourly rate of lawyers in the system?

Sean: \$225-500. It is specific to the work that will be done. Also, those fees are always disclosed after a free consultation with the student. We are able to track these fees so the student is aware when their coverage runs out and take steps from there.

Meredith: Is there a minimum number of students who need to opt in to the plan?

Sean: No, this is an unconditional offer. It is meant to be there for students who think they need it.

Brendan: Do students have to be on the Health and Dental plan to opt in, or can students opt in if they are not on the Health and Dental Plan?

Sean: Originally, when students opt out of the Health Plan, they are automatically opted out of the Lawyer Plan. We do not have an opt in for this service because it is a pool of benefits, if we had an opt in option, expenses would increase for your students when only specifics are used.

Sean: The cost is \$20.70 yearly for each student.

Sean: Some lawyers may not be able to reach the student in certain towns, so we will either set up virtual meetings for lawyers and students, or provide travel means for the lawyers to reach the students. We are trying to break as many barriers as we can for students.

Annual Plan Presentation by The Executive Board

Presented by the Executive Board.

No Discussion

Temporary Election Plan for SUCLs' 2021-22 by Vice President Residence Affairs

Presentation given by Sophia Fabiano.

Discussion:

MacKenzie: How will you advertise the position of SUCLs

Sophia: We are working with O-Crew and asking them to promote the heck out of the SUCL position and get students excited. We are also phasing out HP/VP titles, and only phase in SUCL language to make it more clear.

Meredith: This presentation was well done!

Student Food Resource Center Website Update by Guest Anamika Saxena

Presentation given by Anamika Saxena.

Discussion:

Brendan: Is it possible to get the ownership of the domain of the website shared with the marketing department so we can update it?

Anamika: Yes, we can, I will just have to meet with them. But if they contact me directly, we can sort out the ownership and access for both theU and myself.

Tiffany: In terms of verifying donations, do people have to donate online, or can they drop off donations as well?

Anamika: They can donate online or in person. We added the online portion because of COVID-19. The online donation version is more efficient as it adds the donation to our inventory automatically, but either way of donating works.

Sean: I am still a little bit confused about the volunteers who work at the SFRC, do they have to keep the inventory updated?

Anamika: Yes.

Seam: how long does it take to update inventory?

Anamika: It does not take long, you just need to find the product online and add the correct quantity to the website. All of the data should be maintained on Excel sheets with volunteer logins. Every Thursday, after the SFRC closes, inventory will be updated, or everytime we buy new inventory.

Brendan: Right now we are getting shipments from three different sources on three different days, how can we make the inventory up to date?

Anamika: We will choose just one day to add the shipments to the inventory list. I will be working with the SFRC for the next few months, so I will be able to train the volunteers properly on how to update inventory efficiently.

Sean: Is the website live now? Are we keeping an updated inventory currently?

Anamika: We are live, but we do not have an updated inventory yet.

Sean: If it is not currently updated, I am concerned that there is no disclaimer that the inventory is not updated though. I want them to not get misinformation.

Anamika: Yes I agree, this is a soft opening so we will get the inventory updated as soon as we can and then start advertising it.

New Business

Tiffany: I motion to approve the Temporary Elections Plan for SUCLs 2021-22.

Mackenzie: Second.

No Discussion.

Tiffany: I motion to call the question.

Anna Hancin has given their proxy votes to Naomi Stobart - Chair of Council.

Naomi: Anna has given their proxy votes to me, and they vote for the motion.

Motion Passes 10-0-0

Naomi: The motion passes.

Closing Remarks

Naomi: Thank you all so much for coming and being so patient, I know it was a longer day. Our next council date is August 8th! See you then!

Adjournment

Mackenzie: Motion to adjourn to meeting at 5:23pm ADT.

Naomi: Meeting Adjourned.

Constituency Reports

Board of Governors Student Representative – Anna Hancin

Board of Governors Business:

Emergency Grants Committee: We continue to meet weekly to review applications. We are updating the current questions required to apply to the program.

Governance Review Committee: Most recent meeting was cut short due to technical issues. The Governance Review Committee work has been shared on Monday.com.

Board of Governors Student Representative – Dhruv Patel

Namaste everyone, I hope you all are doing great and enjoying the last days of summer to the fullest.

Business related to position: It is remarkable that the Board Of Governors did not have a meeting for the month of July. However, Kathleen Provost, director of campaign initiatives reached out to me in middle of July, 2021 regarding the Advancement and External Affairs Committee and we have decided to meet once I am back to the campus this month. Additionally, it is noticeable that the International Health Plan Committee met for the first time. A series of agenda was discussed in the meeting. However, the highlight of the meeting was discussion of terms of references for the new job (International Health Plan Associate) that is planned to start in the upcoming semester. I thank committee members and Gallivan for making this happen. This new job is an extremely important step towards our goal of maximum inclusivity.

Other business: There has not been much happening with my personal portfolio at the moment. However, I had a chance to visit the local market here and do some souvenirs shopping. I am happy to let you know that I have got some really great surprises for the council.

Proposal: October 2nd is celebrated as the international day of non-violence across the world in respect of Mahatma Gandhi. I have seen a picture of Mahatma Gandhi in the library. I am planning to celebrate it by paying respect to that with flowers and reflecting on Gandhi's teachings of life. I would be so happy if we come together for some time that day and reflect on Gandhi's life lessons that have left a great influence on my life and I believe it will definitely help you as well.

Thank You..

Equity Student Representative – Tiffany Bondoc

Equity Representative Business:

External Affairs Committee: N/A

Equity Committee: N/A

Hiring Panel: N/A

Other business:

On July 29th, I attended a meeting for the Student Mental Health and Wellness committee to discuss existing concerns and possible interventions to help improve the overall wellbeing of students at StFX.

Students of African Descent – Atik Galio

Date: Aug 4th 2021

Position Business: quiet month

- Was informed that I will be apart of the performance review committee

Arts Student Representative – Margaret-Anne Gillis

Arts Representative Business:

- The Governance Review Committee planned to meet July 27th, but the meeting was cancelled due to technical issues. Naomi sent us the monday.com link to all the committee work we'll be doing this year, so I'm working on familiarizing myself with the website.
- I was appointed to the Performance Review Committee and I'm looking forward to getting started working with the group.
- QOL - Experiential Learning Committee is planning to meet for the first time on August 23rd.
- Joint Committee on Studies, nothing to report.
- COS - Faculty of Arts, nothing to report.

Education Student Representative – Tianna Williams

August 4th, 2021

Education Representative Business: I have been keeping active with Facebook and Instagram postings for the U. My co-position as Student Union Representative for the Education Exec Team has also started where I am actively preparing for welcome week, budgeting, and communications. I have been regularly posting and discussing with fellow education students (incoming and returning) about the upcoming elections and their roles and responsibilities around voting. Very excited to continue advocating for a student voice through these elections.

Committee Work – No committee meeting to report on.

Panels – Nothing to Report

Senate – Nothing to Report

Other Business: I have had a few students ask about the situation of campus parking passes. There has been expressed concern about the amount of money needed to spend to park on campus for studying and attending classes. I am asking that there is communication made with the representatives on what is going on with the parking passes for this coming year so

that I can reassure my constituents and hopefully ease some worry they may have about their financial burdens.

International Student Representative – Derin Deric

- Attended International Students Health Plan Meeting
 - o I will be having a chat with Brendan to further discuss the international student health plan in detail.

Science Student Representative – Mackenzie LeVernois

Hope you are all having an amazing summer! Can't wait to get back to campus in a month



Position Business:

Councillor: I will be sitting on the Org Review Committee with Sean, Jack, Brendan and Tianna. Looking forward to our first meeting later this month!

Senate: Nothing to Report

Business Student Representative – Hunter Park

August 8th, 2021

Student Mental Health and Wellness Committee: Met on July 29th and discussed themes found among St. FX students, current mental health supports, how to build on them and increase participation among the Student Body.

Other Business: No other business

Executive Reports

President – Jack Irvin

Executive Report: Jack Irvin, President

Date: August 4th, 2021

Reporting Period: July 14th – August 4th 2021

Internal (to portfolio):

Another busy reporting period as we are getting into August, which will involve massive preparation for the return of students to campus (WOO!).

Modules:

We have been meeting with the University about the new package of modules that will be mandated for incoming students and promoted to other students. I created a promotional video for students with Andy Hakin talking about the importance of them for our campus. The Students' Union has also committed that all of their employees will complete these modules. The modules consist of the previous Safer Socializing Module and Respectful Communities Module which were introduced last year, now a new Anti-Racism Module has been added to the pair for this upcoming year.

Parking Fees:

Ben Fairhurst and I met with Andrew Beckett to talk about the implementation of the new day parking pass to bring forth the concerns of students. Most of the asks were rejected, which included a general reduction in the cost or a student discount. We know that all funds received from students are going straight back into road and building repairs in a separate account, however, we asked that he present to Council twice a year on the funds that are received from students to show where they are going to hold the University accountable. We will also have the ability to advocate which projects students would like to have prioritize to be completed first on campus.

Landlords Association Meeting:

Ben Fairhurst and I met with the University and the Landlords Association (LA) to discuss off-campus students and the relationship between the three of us. The meeting went well hearing from all three sides and their perspectives. We might move forward with more education for students moving off-campus for the first time to help them with how to find a good house, how to sign a lease, how to sort garbage etc. to help students transition off-campus and ensure they are prepared. I requested that this group meet more often throughout the year to continue to have off-campus students' voices heard to the University and the LA.

Website Finalization:

The Students' Union officially has a NEW WEBSITE! Our marketing team put together a great, updated website that we hope will help students to really navigate The U with more ease than prior. We are going to promote it a lot this year and will be ensuring it is staying up to date with what we are up to so students have a good understanding what exactly we offer to students as well as what we are doing for students.

Students Nova Scotia (SNS):

SNS has continued to have board meetings throughout the summer and committees have also begun to meet. The majority of our focus at the moment is on the Provincial election and Get Out The Vote. We want to ensure that students have the information they need to vote as well as they understand the importance of voting and how easy it is.

Canadian Alliance of Student Associations (CASA):

CASA had the second conference of the year which was the Policy and Strategy Conference. It was all week and we went over the board members plans for the year and what each committee was looking to tackle. There was a lot of time spent with each specific committee going through the plan and beginning work on some of the items. I sit on the Membership and Relations Committee and we hosted some events throughout the week with the members as well as went through our plan for the year all around how to ensure all members are feeling connected to CASA and there are supports there for them. All the plans were voted through by the members. I planned and executed a bingo night for all the members which was a huge success and was a lot of fun!

Student Info Sessions:

Meredith and I each participated in a Student Info Session where parents and students could come and ask any questions they might have to the University or The U before coming to campus this fall. They both had a very high turnout ranging from 130-340 participants per session.

External (to portfolio):

LSI Continued: We are continuing to work on our leadership styles as a team with our external provider. We had one session during this reporting period which really worked on our ability to work as a team under high pressure. I was very impressed with how the team was able to work together to accomplish goals and am looking forward to our final session this week. Everyone will continue to work on their personal growth throughout the year.

DiscoverBox/MakerSpace:

Meredith and I met with StFX DiscoverBox to discuss any interest that might be had by students in having a MakerSpace on campus. Maker Spaces are spaces that provide a hands on space where students can play with different equipment while socializing with students around them. Examples of some of the equipment includes; pottery, 3D printers, t-shirt presses, wood burners, woodworking tools, etc. We expressed interest as it is a great opportunity for students to get a break from their academics, to work on fun projects or just to have a wellness break.

MSC Closing:

Maritime Student Conference came to an end during this reporting period. We are still going to meet periodically throughout the year but it was a great experience. Our whole team got the opportunity to virtually meet executive members across the Maritimes and learn from multiple guest speakers about these positions and how to excel at them.

Committees:

Communications Task Force:

Met a couple times this period. A lot was discussed around the continued vaccine campaign, the student info sessions, and the return to campus plan.

X-Ring Committee:

Did not meet this reporting period. Will be meeting on the 12th of August.

Residence Renewal Advisory Committee:

Did not meet this reporting period.

Town and County Update:

Met this reporting period. Updates were given from the Town and County, University and the U. Talked about how we can be proactive about the return of students to Antigonish to ensure a smooth transition. Talked about ways we can have more events within the community for students and ensure we feel like one community.

Joint Occupational Health and Safety Committee:

Met for the first time this reporting period. Went over the Return to Campus Plan, the fume hoods on campus, building inspections and talked about any health and safety concerns that anyone had seen on campus lately.

Sub-Executive:

N/A

Outreach:

Took part in Takeover Tuesday to give students an idea of what I do in a day. Not the best at using social media so looking to be trained by my fellow executive members or anyone who is willing. Took part in the Student Info Sessions put on by the University to help answer questions for parents or students about the return to campus.

Vice President Academic – Meredith Cudmore-Keating

Executive Report: Meredith Cudmore-Keating, VP Academic

August 4th 2021

Reporting Period: June 15th to July 13th

Internal:

- OERs!
 - Attended a Maritime Student Congress session about OER
 - Met with Tim Hynes and proposed a jointly funded OER grant to support faculty adapting OER to their classes, or writing new ones. He was interested, and wanted to see more faculty training and gauge interest before committing. My focus first semester will be professional development for faculty, and helping them understand what OER are/how they can improve their classes.
 - Met with Sandy Iverson, University Librarian to discuss OER and her thoughts on them. Got some good insight into how she sees them operating on campus, and where the library fits into it.
 - I've been doing a lot of research and reading about them. If you're ever curious and want some OER reading, let me know!
- Academic Equity Policy
 - I've been starting to plan some consultation sessions to help inform advocacy. Holding off until fall to run them.
- The Team
 - Had another LSI session, and we've got one on Friday.
- MOU

- Have an almost finalized draft of the MOU. Will be releasing it Thursday.
- Academic Plan
 - Met with Gina Sampson to go over the questions for Academic Plan consultation sessions. Discussed format for those sessions, and talked about how some of them will be held in coordination with the quality of life committee which will be writing the student life portion of the strategic plan.
- Academic Day
 - Met with the Deans to discuss plans for academic day. Have been working with them and the Student Orientation Committee (SOC) to decide what we will do. It's looking like a student-faculty lunch, and some student panels will be what the SU contributes to the day.

Committees:

- Academic Priorities and Planning
- Student Orientation Committee
 - Has been meeting weekly to discuss Oweek planning. Discussions have been going well, and the academic day planning has been going well on this end.
- Senate Library Committee

Outreach:

- Sent a call out to students who said they were interested in sitting on committees as students at large to get two students to sit on the Academic Computing Committee.
- Attended a Student and Family info session held by the University.

Vice President Finance and Operations – Brendan Roberts

Name: Brendan Roberts (he/him)

Position: Vice President of Finance and Operations

Reporting Period: July 18, 2021 – August 7, 2021

Hey Everyone,

Things have been getting a bit busier the past little bit as we get closer to the end of summer, which is feeling wild to type out. The past few months have been a super nice break, but I'll admit I'm excited to be able to see all of you amazing people in person again this fall!

All the best,
Brendan

Internal (to portfolio):

- Student Food Resource Centre:
 - The committee has been meeting regularly regarding the center's future which I will cover later in my report
 - There are still a fairly large number of students utilizing the center in comparison to previous summer operations. This is likely due to a

combination of increased advertising and promotion compared to previous years as well as continued financial hardships for many students from the effects of the pandemic

- Garden:
 - § The garden covers that Daniel Winters was building have been finished
 - § The garden has been mostly fully planted and is being watered regularly by the center's coordinator, Kali Beaton
- § Health and Dental Plan:
 - We have met as a committee a couple of times to discuss various concerns and ideas regarding the plan that will be further described in my report
- CFXU Radio Station:
 - The summer intern student has been hired to assist the Radio Station Manager, Ethan Draper with the equipment evaluations, recommendations for improvements, and assisting Ethan as we prepare for the upcoming academic year
- GXI and Bloomfield Renovation:
 - We have been in contact with different representatives about product mixes for the new convenience store as well as the racking systems to hold our products
 - Our request has been put in for a renovation in what was the old Pharmasave to divide the space into two parts and is now pending.
 - More information regarding the new Convenience For U store, and the relocation of the Student Food Resource Centre will be covered later in my report
- Orientation Week Sponsorships:
 - Sean Ryan, Nick Murray and I have secured sponsorships at a number of different levels with various companies and are continuing to reach out about potential sponsorships from others
- Budget:
 - Budget Update: I have been working on finalizing a pdf version of our budget to send to the marketing team to be put up on the website as per our bylaws
 - O-Week Budget: I met with GM, Sean Ryan and VP AE, Kyra Tessier to create a better breakdown budget for internal usage related to orientation week expenses.

External (to portfolio):

- St. FX Uni Student Voter Video
 - Took part in a video explaining “why I was voting” which was posted on various social media platforms
- Students Nova Scotia- Get Out The Vote Video
 - Took part in a video put together by the various member schools of SNS explaining the importance of young voter turnout during the upcoming election
 - In addition, our team has been in constant communication and collaboration with the VP External, Ben Fairhurst as he works on

The U's Get Out The Vote campaign and have been assisting him anywhere he needs. He has been doing an amazing job so far by the way!!!

- Maritime Student Conference- MSC
 - Participated in a conference with the other execs from both our SU and others across the Maritimes
 - We took part in various skill/knowledge enhancing sessions aimed at improving our effectiveness and understanding of our jobs
- Moving Day for Shawn Kieley
 - Ben, Jack and I helped out with Shawn (the new Golden X Inn Bar Manager) and his girlfriend move in day into their new home here in the Nish. They are both super sick and I can't wait for The Inn this year

Committees:

Have sat this reporting period:

- Emergency Grants Committee:
 - We met a couple times over the past few weeks regarding an application from a student whom we provided \$1000 in funding to.
 - Anna, Hunter, and I have been emailing regarding improvements to the application questions that are used. I will present this new set of questions to the committee for approval at our next meeting.
- Health and Dental Plan Committee:
 - We are meeting to discuss the service MyLegal by Gallivan and are doing some research and consultation before putting forth a recommendation to council
 - We are also meeting to discuss ways the international student's side of the health and dental plan could be improved
- Re-Circle Committee (DST):
 - Adam took some vacation time off, so we only met a couple of times over the past reporting period. We are continuing discussions about the different positions involved and clarifying role responsibility within the organizational structure.
 - Bloomfield Centre Committee
 - Myself, Carla Gillis, Sean Ryan, Jack Irvin, and Bob Hale have been meeting on a weekly or bi-weekly basis
 - We have been reviewing the old contract between the University and The U and looking into potential changes and areas for improvement or further clarification
- Food Sustainability/Kevin's Corner
 - This committee has agreed upon 2 logo designs to be used in the redesign and rebranding of the center. The new name of the center will be the "Kevin's Corner Food Resource Centre."
 - We are discussing different ways we can bring awareness to the center and different initiatives that could be acted upon. These are all very preliminary ideas as we begin to build a timeline of events for the year.
 - JOHSC:
 - Met and discussed business that had carried over from last year and how those issues would be addressed before the academic year begins
 - Have not sat this reporting period:

- Budget and Finance Committee: did not meet
- University Budget Committee: did not meet

Sub-executive:

- Senior Drive U: Sarah Ritchie
 - Nothing to report
- House Accounts Coordinator: Sam Delaney
 - Nothing to report
- Student Food Resource Centre Coordinator: Kali Beaton
 - We discussed the SFRC's budget and figured out the approximate amount of money we could spend on different things related to the center and the costs associated with the renovation and upgrading the center after we move it to the SUB
 - SFRC Garden Coordinator: Kali Beaton
 - Kali has been ensuring that the garden is properly tilled and watered daily or every other day
- Peer Support Program Coordinators: Natalina Malandrino and Hannah James
 - Nothing to report
- Sponsorship Coordinator: Nick Murray
 - Nick has been in contact with a number of different companies regarding potential sponsorship opportunities

Vice President Residence Affairs – Sophia Fabiano

Executive Report: Sophia Fabiano, Vice President Residence Affairs

May 20th, 2021

Reporting Period: July 18th - August 8th 2021

Internal (to portfolio) :

NOTE I was on vacation from July 26th - July 29th

- I have been working on the voting process for House SUCL elections for the fall.
- I have been having meetings biweekly with Elizabeth Yeo, Meredith Cudmore - Keating (VPA) and Jack Irvin (President) about Updates from The U and the Student Life Office.
- I have been attending weekly Executive Meetings with the other Executives.
- I have been having meetings with the Training Sub Committee of the Residence Renewal about training week in August
- I have been meeting with the Residence Renewal Advisory Committee, as well as the Staffing working group and the Training working group for the Residence Renewal
- I have closed the job posting for Student Advocates and am hoping to do hiring this coming week.
- I ordered the House T-shirts for O-week
- I gave feedback on a presentation about Residence Onboarding by Siobhan Lacey

- I facilitated a mini Fume on voting processes
- I tested megaphones
- Had a meeting with Jack Irvin and Brendan Roberts to discuss the Student Advocate position and the booking system
- Had a SUCL strategy meeting with Ben Fairhurst and Kyra Tessier

External (to portfolio) :

- I have been participating in an LSI evaluation and group training surrounding the results of that evaluation
- GOTV Marketing and strategy meetings

Committees:

- The Student Orientation Committee has been meeting every week in order to discuss O-week and other aspects of student orientation.

Sub-executive:

- House Council Coordinator: I have had more meetings with Broden in order to Check In and talk about SUCL's and the fall
- House Accounts Coordinator (with VPFO Brendan Roberts): no new discussion from VPRA office
- SUCL's: I have been checking in with the OC SUCL's about their role and responsibilities
- Student Advocates: Applications closed this week

Outreach:

- Participated in a Webinar Wednesday about packing for university

Vice President Activities and Events – Kyra Tessier

Executive Report: Kyra Tessier, VP Activities and Events

Date: August 5th

Reporting Period: July 19th – August 8th

Internal (to portfolio):

- Bar Manager
 - o Began meeting weekly with Sean Ryan and the new Bar Manager Shawn Kieley to discuss the Inn and what this year will look like
 - o One-on-one Meetings with Shawn Kieley to plan Inn events
- Shinerama :
 - o Met with the Shine committee to discuss Shinerama and what it may look like this year
 - o Writing a letter to the community organizations to outline what Shine Day looks like and ask for permission to be outside of their buildings

- o Read over the ERC for the event
- *COCA (Canadian Organization of Campus Activities):*
 - o Finished our weekly Summer Board meetings where we began rewriting the policies and what we can improve within COCA, also began looking at planning next year's conference in Ottawa and future locations
- O-Week Kits
 - o Finalized O-week kit item lists, working with Jay from Big Tree Promotions, some items have begun to arrive and the rest has all been finalized and sent in
- Marketing Meetings
 - o Meet to discuss marketing strategies and what is going out and when.
- 2-on-1 Meetings
 - o Had a 2-on-1 meeting with Jack and Meredith to discuss how things are going, if I need help with anything and just overall ways to see success this year
- O-Week sponsorship Meetings
 - o Looking over what sponsorships we have / could obtain and where the sponsorship money can be used in O-Week
- Executive Meetings
 - o Updates and agenda items to discuss as an exec team
- O-Week Logistics
 - o Weekly meetings with Sean Ryan and Shawn Kieley to discuss the overall logistics of O-Week and what we can/cannot do
- O-Week
 - o Finalizing plans and figuring out the logistics of how things are going to work with current restrictions

External (to portfolio):

- LSI session
 - o Meeting Frank Gallant and the Execs & Chair to continue going over our LSI results
- GOTV
 - o Helping out with GOTV wherever and whenever I can
- MSC
 - o Participating in different sessions in OERs, Advocacy and much more

Committees:

- *Residence Program Team:*
 - o Weekly meetings of the Program Planning team to discuss program implementation
- SOC:
 - o We meet once a week and I co-chair this committee, so I prep the agenda and take down the minutes
 - o Meet with University admin to discuss how O-Week will look between theU's events and the University's events
 - o Have started getting into the real planning of events and how they will look
- *Equity Committee:*
 - o *Nothing to report*

Sub-Executive:

- Society Coordinator:
 - o Getting started on reaching out to societies for them to be ratified
 - o Working together to discuss how the society fair will look
- Meeting with Co-Chairs
 - o Stay in constant communication to see how things are going

Outreach:

- Other Schools:
 - o been in contact with other Maritime Schools to see if we have any potential block bookings

Vice President External – Ben Fairhurst