

COUNCIL PACKAGE

NOVEMBER 4TH, 2018

PREPARED BY: MAGGIE BUNBURY – DEPUTY CHAIR

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Agenda
Students' Union Representative
Council November 4th 2018, 3:00pm
Council Chambers

1. Call to Order
2. Roll Call
3. Mi'Kmaq Acknowledgement
4. Opening Remarks of the Chair
5. Approval of the Agenda
6. Approval of the minutes
7. Constituency Reports
8. Business Arising
9. Executive Reports:
 - President, Ms. Rebecca Mesay
 - Vice President Academic, Ms. Tiffany MacLennan
 - VP Finance and Operations, Mr. Tega Sefia
 - VP Activities and Events, Mr. Sean Hopkins
 - VP Residence Affairs, Ms. Kallie Ross
 - VP External Affairs, Ms. Clancy McDaniel
10. Students' Union General Manager Report
11. Committee Reports
12. Special Reports to Council
 - Council Procedural Policy Presentation
 - Course Evaluations – Presented by Senate Student Course Evaluation Committee
 - Discussion of the AGM
13. Old Business
14. New Business
15. Closing Remarks
16. Adjournment

STUDENTS' UNION COUNCIL MINUTES



Date: October 14th, 2018

Time: 3:00pm

Call to Order

Meeting called to order at 3:03pm.

In Attendance

Students of African Descent Representative – Summer Upshaw

Board of Governors Student Representative – Cecil VanBuskirk

First Year Student Representative – Mary Bailey

Business Student Representative – Caelan Peters

Arts Student Representative – Lucas Middleton

Equity Student Representative – Iffat Sohi

Science Student Representative – Bryan Fedchun

Education Student Representative – David M. Lewis

Board of Governors Student Representative – Emma Crilly

Vice President Activities & Events – Sean Hopkins

Vice President Academics – Tiffany MacLennan

President of the Students' Union – Rebecca Mesay

Vice President Residence Affairs – Kallie Ross

Vice President External Affairs – Clancy McDaniel

Absent with Regrets

Vice President Finance & Operations – Tega Sefia

Graduate Student Representative – Jack Johnson

Opening Remarks of the Chair

Speak only when acknowledged. Working on getting a faculty representative.

Approval of Agenda

Lucas – moves.

Emma – seconds.

Motion passes 12 0 0.

Approval of Minutes

Summer – moves.

Cecil – seconds.

Motion passes 12 0 0.

Constituency Reports

Business Student Representative – Caelan Peters

- Was at APP. Developing a sub committee. Good discussion.
- Sits on the university librarian panel. Was able to interview candidate face to face.
- Went to Tiffany's academic brainstorming session.
- Went to senate.
- Been talking to folks on business societies.
- Office hours have started but no one has come yet. Wants to improve that.

Education Student Representative – David M. Lewis

- Attended senate on October 2nd. Education had a bunch of courses added and some removed. A lot of students had a lot of understanding as to why these changes were done.
- Education society got ratified.
- Talking with Tega and Sean H. about society being ratified. Will talk to other executives as well.
- Heading out to practicum next month.
- Working on having a closer community between the education department and the rest of the campus.
- Trying to plan bigger events.

- Doing coat check at the INN on Halloween.

Equity Student Representative – Iffat Sohi

- Met up with the new director of the International Office. Wants to increase international competency among students.
- Met with Equity and Student Rights advisor.
- Met with Indigenous Student Advisor to increase involvement.
- Have not met with committees yet.

Board of Governors Student Representative – Cecil VanBuskirk

- Met with the Campus Affairs Committee. Main points were the residence meetings coming up on October 23rd and 27th.
- Board and Grounds Committees met. Tried to focus on accessibility on campus during meetings due to the current construction.
- John Peacock got elected as the new councilor.
- Board of Governors meeting next week.
- Wants to increase the number of students visiting office hours every week.

Rebecca – curious of what the objective is going to be with meeting with Kent MacDonald and Andrew Beckett regarding sexualized violence on campus.

Cecil – the meeting is for our purpose to figure out where the Board of Governors representatives fit in with The U. How can we most effectively represent students from The U and from the school. Does that make sense?

Rebecca – Yes. I just thought the meeting was about sexualized violence.

Cecil – It is.

Rebecca – Might be a good idea to loop in other councilors.

Emma – Yes.

Tiffany – Going off that if you're looking for advice you may find more appropriate advice through other avenues such as the Antigonish Women's Resource Centre.

Cecil – We already did that and that's the issue. We just want to be on the same page as everybody. I've been struggling with where I stand as a Board of Governor representative.

International Student Representative – Happiness Bhoke John

- Met with the International Student Society at X.
- International trip to Halifax before thanksgiving was fun.
- Next project is going to be tackling international students living off campus. There is friction with international students living off campus. Has been talking with Clancy.
- Also has been talking about housing for international students in December over the Christmas break.

Students of African Descent Representative – Summer Upshaw

- Wanting to reach out to Kelsey Jones and collaborating with her for any ideas. Unfortunately, have been unable to meet with her yet.
- Movement has been static within constituency but some things are moving. Not much is coming back in terms of feedback.
- No council related committees have met yet but the BLACCS student society met and has been going great. Our main initiative is creating a safe space for students and acting as a resource. Want to incorporate a lot of culturally appropriate events.
- Events scheduled are a trip this week on October 16th to hear Angela Davis speak in Halifax. Its open to anyone in our constituency and allies.
- We have a barber coming in which is cool.
- We had a coffee house and also have some poetry nights scheduled.
- Communication with constituency is good. Want to focus on reaching out to as many students as possible.

First Year Student Representative – Mary Bailey

- Been posting a lot in Facebook page. Posted in each residences Facebook groups to gain more followers. Been getting more feedback including future events.

Science Student Representative – Bryan Fedchun

- Since the last meeting attended Senate.
- Met some professors about general issues students have brought to them.
- Contacted societies to see how tutorials are running. Looking at improving those.
- Attended the academic brainstorm session Tiffany hosted.
- Refer to report.

Summer – what areas of improvement we could see in tutorials?

Bryan – an example is the biology tutorials where there is not a lot of attendance.

Arts Student Representative – Lucas Middleton

- Been to a bunch of university meetings including Senate.
- Sat on the Committee on the Studies of Art to change 6 credit to 3 credit courses.
- Working on building a more active Facebook page.
- Refer to report.

Board of Governors Student Representative – Emma Crilly

- Met with Bylaw and Policy twice.
- Met with the university's Investment Committee.
- Met with Enhancement and External Relations Committee.
- Met with Bri O'Handley with Cecil to discuss working well with other committees.
- Working on getting into meal hall.
- Getting into residences to see students and to get their input.
- If you have any questions about my report ask.

Graduate Student Representative – Jack Johnson

Absent.

Business Arising

None.

Executive Reports

President, Ms. Rebecca Mesay

- In terms of report: covered all of September.
- October 1st was a special day as it was Treaty Day. Forum created to indigenize our practices.
- X ring Committee – meeting on a weekly basis. Picking the honorary X Ring recipient.
- Myself, Tiffany, and Clancy have been a part of an executive working group on sexualized violence. Have been meeting on a regular basis to outline some of our objectives.
- Attended some Board of Governors meetings. Discussion about current standing of the university in relation to the budget.
- By law and Policy discussions.
- Executives attended key note speaker Jeff Herrera. It was very valuable experience.
- This past week was very busy. Statement was released by myself and the Students' Union.

VP Academic, Ms. Tiffany MacLennan

- Hope midterms are going well.
- Won't touch on anything that's in my report.
- First senate meeting was October 2nd – year in review was given. Approval of the 2019 2020 academic calendar. Happy to see changes on how that process was done.
- Equity Advisory Committee met for the university. Meeting was based on goals that came from our retreat.
- The Committee on the Studies of Arts met as Lucas said regarding 6 credit to 3 credit course changes. Really excited to see what comes of that.
- Sexual Violence Prevention Committee meeting planned for October 5th but was cancelled due to no school.
- On Tuesday had a lot of meetings with students and faculty about people's shock about the events that have taken place.
- Wednesday we were working on the release.
- Met with Andrew Beckett to discuss things that I've seen as inconsistencies within policies.
- Attended a meeting regarding sexual violence responses hosted by Rachel Hurst.
- Thursday a lot of meeting with students.
- Friday met with the Chair of Senate.
- Also reached out to the Sexualized Violence Prevention Committee to have more meetings.
- Working on a focus group which we will be talking about soon.

- First APP meeting was held. We'll see what comes out of it.
- My doors are open if anyone wants to talk. I am very well versed in the policy.

Emma – I know during the summer you did outreach regarding fall study break how did that go?

Tiffany – Hasn't been implemented into the academic calendar for next year. It turns out we'd have to make four amendments to the academic calendar so it's been more of a challenge than expected.

VP Finance and Operations, Mr. Tega Sefia

Absent.

VP Activities and Events, Mr. Sean Hopkins

- Apologize for not getting my report in on time.
- Receiving a lot of questions about poster fair and when it might be happening. Typically, in the past the company has reached out to us but they haven't reached out to us yet. I'll be sending out an email to them soon.
- Showpass – new way to look at our ticket sale system. Including O Week kits and X Ring tickets. Another demo coming up on Friday.
- Been chatting weekly with Cody about INN events.
- Wellness Week is going to be this coming week but there will be another one being hosted next semester as well.
- X Talks preparations have been underway for the first event coming up next month.
- Reaching out to a lot of bands for potentially doing X Ring.
- Frost Week is coming well. Have a few events locked down already.
- Currently reaching out to a bunch of artists for a February concert similar to the Loud and Luxury concert last year.
- Graduation – already locked down a band for Parents Night called Big Fish.
- Reaching out to Bob Hale and Conference Services about having a movie night in the pool.
- Going to be giving ERC training to the education society executives.

Summer – what the issues with the old ticket system?

Sean H. – right now we use Square Space but its more manual and it takes a lot more effort.

Sean R. – right now its labor intensive. The current technology doesn't allow all the fields we want. Going with something like Showpass allows us to get everything we need. It is also more secure. They provide scanning technology so if you purchase a ticket you can scan it on your phone.

Sean H. – another issue we have is the black market after ticket sales.

Sean R. – this won't allow that. If that person doesn't show up with a ticket, they can't resell it.

Caelan – is there something in place for a student to return a ticket?

Sean R. – yes.

Summer – can we talk at the end?

Sean R. – yes.

VP. Residence Affairs, Ms. Kallie Ross

- Had first Campus Affairs Committee meeting. Mostly was debriefing and getting feedback. Motion was passed to allocate \$5,000 to the Emergency Grant.
- House council training – house council in residences had most positions filled. Took place on a Monday night instead of a weekend and people liked that. Everyone got a debrief of their roles.
- Have been in contact with the President of the Residence Society at Queens. Have been sharing how we do integrated training in the summer and other ways that we do things.
- Attended the Jeff Herrera talk. It was good, attendance did speak volume.
- Have been involved with several talks about house hockey cups.

Summer – what do we know about house hockey cups so far?

Kallie – so far nothing is completely concrete. One of the major changes is that Bishops Hall is going to be one team. Makes sense due to resources and buildings going offline. Also working on looking into a female round robin hockey tournament.

Emma – are you guys keeping TNT/Chillis as the all female game?

Kallie – that will be the kick starter of the female tournament.

VP External Affairs, Ms. Clancy McDaniel

- Picked our secondary delegate for Students NS. Will Fraser was chosen. Will demonstrated a very strong understanding of the policy. Very excited to welcome him on board.
- Students' NS – had our biweekly board calls. Getting ready for our advocacy week in November. Attended a student government roundtable this week in Halifax. We were able to meet with executives from every Nova Scotia university and we were able to present our recommendations.
- Municipal – met with the Land Use Bylaw folks. Currently students do not qualify for affordable living. There was a Police and Licensing Committee meeting but I was unable to go due to class.
- Meeting with students about current issues which will be brought up later.
- Met with Johanna Black. Asked from her perspective what are some things her and her organization see has improvements for our campus in regards to sexual violence. She had very good recommendations. Rachel Hurst was looped into these discussions as well.
- Unrelated, met with the Coady Chair in Social Justice Committee. Talking about setting up a formal welcome for faculty and staff.
- Met with Joe Macdonald who organized the Federal Government Career Fair.
- Was able to step into the Advancing Women's Equity Forum.
- Have been preparing for a cannabis awareness event. Due to constraints on space I am unable to host an event. Instead there will be a booth set up in the SUB.

Faculty Representative's Remarks

None.

Student Union General Manager Report

- Insurance Renewal – going in next week.
- Movember – campaign will begin soon. Need some more volunteers. Going to be shifting into some more wellness stuff this year.
- Four Trevor Noah tickets will be given away. Teams who participate in Trivia Nights are able to enter into the draw.
- Julieanne will be out of office this week.
- I'll be away next week in Calgary.
- Thank you to all the members who sit on Campus Affairs for providing the emergency grant donation.
- Bloomfield Committee meeting – talked about space in the building. We need more. It went well.

Summer – what are the tickets?

Sean R. – Trevor Noah is a comedian who hosts the Daily Show. He is performing in Halifax November 2nd.

Committee Reports

By-law and policy

- Met twice in the past two weeks.
- Discussing policies relating to council procedure.
- Policies including Aboriginal Student Representative and Student Advocates have been brought up.

Society Review Committee

- Met once since the last council meeting.
- Late ratifications of a few societies.
- Discussion on procedure if we ran into a situation where a society is mishandling their allocations. Going to be working this semester to draft and develop a full procedure.

Budget and Finance

- Met once.
- Couple allocations for money.
- Set rules for where the money will be put and how we will disperse funds.
- Still waiting for more allocations.
- Had a meeting over email.

Campus Affairs

- \$5,000 donation to Emergency Grant was passed.
- MacIsaac is hosting a Harry Potter week.
- Talked about getting Mary out and meeting her constituency more.
- A lot of recap of September.
- Cecil was selected as co chair.

External Affairs Committee

- Met once.
- Trying to set a direction for the year.
- Memorandum of Understanding.
- Trying to make people more aware.

Tiffany – Has sent in another marketing request to have student at large applications re opened.

Special Reports to Council

Sexual Violence on campus Presentation and Open Discussion (Tiffany and Emma)

- A look at what proactive measures councilors can take on campus regarding sexualized violence.
- An open discussion.
- Goal – how can students at large, student representatives, and student executives get involved on campus?
- Will be going through the 7 recommendations that were put forth by the Students' Union.
- On Wednesday, the Students' Union released a statement regarding the recent news of sexual violence on campus.
- 1.) The creation of a working group, led by the VP Academic, Tiffany MacLennan. Scope will include internal policy review, prevention and education strategies, and proactive measures.
 - The working group has been created but it is not in its final form. Looking for councilors and students at large to sit in on this group.
 - Lucas – looking for clarification.
 - Rebecca – The U doesn't have its own policy because its covered under the university's policy. A few students have brought forth that the statement went out Wednesday (too late) but it was because Monday was a holiday, we met Tuesday and then the statement was released Wednesday. To understand the scope, it did take a few hours to compile.
 - Lucas – are these proactive measures that the Union will take or that we'll give to the university?
 - Tiffany – both.

- 2.) Work with StFX University to review and amend the current Sexual Violence Policy to ensure it aligns with a survivor centric approach.
 - A review of this policy is going to happen.
 - Looking on ways to get the majority of students involved.
 - Clancy – in my role this is something that has been brought up not only here but in meetings on a provincial and federal role. The literature along with student voices and experts is what were are trying to see reflected.
 - Rebecca – offering a note of clarification. A survivor centric approach means that each case will be looked at individually and the survivor will have control of what’s taking place. Offers context to the policy – in the 2015 16 school year the policy was already a document and it was put up to the university and returned to the Sexualized Violence Prevention (SVP) committee for edits. It was then brought forward as a policy.
 - Tiffany – every year the policy goes under a very soft revision. A comprehensive revision happens every three years. We can advocate for that time to move ahead.
- 3.) Formally request that the University and Senate review the Community Code of Conduct and Appeals Process to close gaps within the pre existing systems.
 - How can we minimize the gaps that students fall through?
 - Emma – what steps can councilors take to be a part of this?
 - Tiffany – I’m working with senate steering to look at how to go about this. Would encourage any councilors on Senate to give a voice around the table. I’m not sure how the Senate will see this. Senate steering is meeting next Monday and after that I’ll be able to give you guys their recommendation for next steps forward.
 - Lucas – is the appeal process for any issue the same or is there a difference between academic and other incidences?
 - Tiffany – in some sense yes but things such as conduct issues go through different committees before reaching senate appeals.
 - Gallery – wanted to let people know that if councilors want to get involved with the Code of Conduct Committee there are opportunities to get involved.
- 4.) Advocate to the University to increase the number of students at large on StFX University’s SVP committee.
 - Last year a student at large was put on the committee which was a great first step.
 - Currently as it stands we have one student at large on the committee but with no terms of reference.
 - Working to try and get a 2nd student at large and drafting terms of reference.
 - Emma – we currently don’t have councilors that a can sit on that committee?
 - Tiffany – no but they can sit on as a student at large.
 - Lucas – how many people sit on this committee?
 - Tiffany – *lists off members of the committee*. Large committee. Students are outnumbered.
- 5.) Active participation in the Advancing Women’s Equality (AWE) focus group to gather intentional student feedback and develop strategies to address sexualized violence.
 - Focus groups will be hosted throughout the year to focus on feedback.

- Can be involved as either a facilitator or participant in these sessions. To be a facilitator there will be a training session.
- Over the course of the year these sessions will be targeting different groups i.e. athletes, Students' Union members, etc.
- Rebecca – This was a part of the discussion within the of the Sexual Violence climate survey. The objective now is using the outcomes from that survey. If ever you hear the AWE coordinator making statistics and percentages, these are real numbers from St.FX students.
- Emma – these numbers are quite well rounded and accurate. As councilors, could we market this or as students at large?
- Tiffany – absolutely you can reach out to your students about these sessions.
- Gallery – do you have percentage of how many participants in the survey identified as male?
- Tiffany – I don't have the survey in front of me.
- Rebecca – on the survey it did ask.
- 6.) Advocate with Students Nova Scotia (provincial advocacy group) for the development of provincial parameters for all post secondary sexual violence policies (advocacy in progress).
 - Provincial Sexual Violence Prevention Committee
 - Clancy drafted a report that will be given at the next meeting involving different amendments to policies.
 - Sean R. – who from the university sits on that committee?
 - Clancy – I believe Margie. The only student representative on that committee is a Student NS representative from Halifax. There are only 3 student voices on the committee.
 - Rebecca – the statement given on The U's website includes resources for different committees available in NS for students surrounding sexual violence.
 - Emma – how can councilors help?
 - Clancy – come to me with student concerns and I can bring them to the provincial level. Student concerns are very important.
 - Sean R. – would it be helpful if there were letters drafted by councilors?
 - Clancy – guidelines are created by a director and are then brought to the committee for suggestions. It is a good idea; I'll speak with our executive director and see what he says. Margie represents StFX.
 - Tiffany – The provincial Sexual Violence Prevention Committee coordinator will be coming around campus.
- 7.) Advocate with the Canadian Alliance of Student Associations (federal advocacy group) to increase government funding to develop a national framework for post secondary institution's standalone sexual violence policies.
 - Currently provincially and federally there is no identified best practice for sexual violence cases.
 - Emma – how can we as councilors help?

- Tiffany – something I would suggest is Clancy’s letter writing campaign being focused on this?
- Clancy – Yup. Copies could be sent to the federal and provincial level.
- If you have questions that you don’t know or don’t understand ask them here but try to broaden your prospective and scope. It is best that you are well versed in your responses to your students. Be able to point students asking you to the appropriate resources. Remember that you are going to hear stories from students but you are not psychologists. The best thing you can do is point them in the best direction to someone that can offer them the best help.
- Rebecca – I also suggest doing a brief review of the documents at the end of the statement. Links on Visible @ X website.
- On October 20th, there is going to be a forum style event for students to be able to come in and tell us what their concerns are. The forum will be set up in a two part way where the first part will address sexual violence at X in a broad sense and the second part will address policy change at X. On Monday, an event will be published on our social media platforms to ask what part students will want to go to incase of room booking changes. Will be facilitated by people who are trained in this as a profession. This is a great way for students to be involved and for all the councilors to be involved.
- Emma – to clarify you’ve got events and plans which are fantastic. You guys will keep us in the loop so we can keep our constituents in the loop. Be extremely open and ensuring that your putting out the right message about how important this is. At the end of the day student servant leadership to students.
- Caelan – we should all be equipped with the proper background and terminology before talking to our constituents. Do you think we could get someone to come to council?
- Tiffany – yes. Take the Ways of Change bystander prevention training to understand this topic.
- Emma – do you need someone to help you get someone from the Antigonish Womens Resource Centre to come to council?
- Clancy – I can reach out.
- Sean R. – Jeff Herrera was good but not enough men attended his talk. Would it be a good idea for council/the Union to bring him to the university? Maybe look at some workshops.
- Tiffany – I received a very quick note from the executive director for the Frank McKenna Centre for Leadership who wants to develop something for men against sexual violence.
- Gallery – question regarding the end of point 5.
- Rebecca – hoping to hear a survivor perspective to let us know where the gaps lie. It has been the reality that in the past two years’ sexual violence has been at the forefront of conversations. Our objective as a team is to put in place a mechanism where if situations like this arise in the future it doesn’t happen in the same way.
- Closing remarks give a list of resources available on campus and in Antigonish.
- Tiffany – these changes won’t happen in a day. This is a marathon not a sprint. Remember why we’re here in the first place.

Old Business

None.

New Business

None.

Closing Remarks of the Chair

Reminder to everyone that our Annual General Meeting (AGM) is on the 29th of October at 5:30pm in the MacKay room. Start letting your constituents know. There will be food.

The 18th of November is fully booked on campus for a council meeting so I have changed the date to the 25th of November. A calendar request has been sent out. Everybody get your calendars going.

Adjournment

Emma – motions.

Happiness – seconds.

Motion passes 12 0 0.

Meeting adjourned 4:57pm.



STFX STUDENTS' UNION FOR STUDENTS, BY STUDENTS

BLOOMFIELD CENTER
5555 UNION PLACE
ANTIGONISH, NS
B2G 2W5

Office of the **President**

Name: Rebecca Mesay
To: StFX Student Council
Re: Report to Council (October 2018)

Committees

The X Ring Committee has been meeting on a bi-weekly basis since the beginning of October. The committee has been processing further requests for exception from students. The Director of Alumni Affairs, Shanna Hopkins, the Senior Co-Presidents, Sarah Comandante and Carl Miller, and I, met with Ceremonial Officer, Janet Stark to solidify details about the X Ring Ceremony.

The By-Law and Policy Committee has been meeting since weekly since the end of September. Insofar, the committee has been reviewing the Council Procedure Policy.

The Organizational Review Committee has been meeting weekly since the beginning of October. The committee has had three primary focuses; the first was processing an organizational review request submitted about student advocates. The second was creating a strategy for engagement as relating to the Aboriginal Student Representative, seeing as the position is currently vacant. The third point was in reviewing the structure of the Board of Governors roles on the Student Representative Council.

The university's Equity Advisory Committee met at the beginning of October to discuss the committee's plan for the upcoming year. The results of the forum at the end of August were compiled and then presented. There were several themes identified and the committee debated creating working groups to focus on each of the themes identified.

The Committee for Black and Aboriginal Student Success (CABSS) had a meeting in the third week of October. The discussion focused on narrowing the purview of the committee and identifying its use within the broader community. The committee had intended to host a session in Paq'tnek to have a better understanding of what the community needed from the university to strengthen its current relationship. It was decided that the session would be hosted at a later date.

The StFX Finance Committee met in the second week of October. This meeting acted as an update to the members of the Board of Governors about the university's budget, enrollment numbers, and external fundraising. I raised the question on outstanding student accounts and how students have been impacted by the university's new strategy on collecting money.

The Bloomfield Committee met bi-weekly in October to discuss the condition of the Bloomfield Centre and potential changes to its external structure in the coming years. We also invited the Manager of Student Experience, Augy Jones, to the committee to provide an update on the Diversity Engagement Centre. He stated that in lieu of the various construction projects on campus that the Centre has been emerging slowly but has encountered some issues in expanding.

The McKenna Centre Advisory Committee met to discuss the direction of the Centre. The new Executive Director, Mathias Nilges, presented the committee with his vision for the Centre, in

particular as relating to engaging the men on campus in conversations about gender-based and sexual violence.

External Affairs

In the first week of October, the Vice President External, Clancy McDaniel and I reviewed applications for StFX's secondary delegate at Students' Nova Scotia. William Fraser was deemed to be the strongest candidate and was confirmed into the position.

On October 10th, VP McDaniel and I attended a Student Government Roundtable in Halifax. These roundtables are a chance for students to meet with the department of Labour and Advanced Education to provide updates both on their home institutions and their organizational work.

I called a meeting of Students' Nova Scotia's (SNS) Policy Committee to discuss the direction of the committee in the time leading up to Advocacy Week. We will be focusing on reviewing the SNS' Policy Paper on international students' Medical Service Insurance (MSI).

The Equity, Diversity, and Inclusion (EDI) Committee has been meeting on a bi-weekly basis. I also had an in-person meeting with the Chair of the EDI Committee, Yana Titarenko, to discuss StFX's Cultural Competency Training. We were able to identify how this model could be implemented in the Canadian Alliance of Student Associations' (CASA) structure to give its member institutions the requisite training.

The CASA Federal Policy Committee has continued to meet bi-weekly. Policy submissions were due at the end of September and these policies are currently in the revision and amendment stage of the internal review process.

In the final week of October, I attended X Project's Halloween Party. This acted as an opportunity to engage with the young people of the various surrounding communities.

I attended a Meet-and-Greet with Coady Chair in Social Justice, Mfalatsame Pricillah (Sadi). It helped me see potential opportunities for collaboration between the Students' Union and the Coady.

VP MacLennan, VP McDaniel, and I met with Collette Robert, the Sexual Violence Prevention Coordinator for the Council of Nova Scotia University Presidents. We provided Ms. Robert with updates on the sexual violence prevention efforts that have been happening at StFX. It also gave us a chance to hear about the work Ms. Robert has been doing provincially.

Internal Affairs

The Vice President Residence Affairs, Kallie Ross and I hosted a meeting with students interested in discussing the House Hockey Cup framework.

I met with two students from the Nutrition Department who were conducting projects on Food Insecurity and were looking for funding to attend a conference in connection with their research.

The Sexual Violence Prevention working group met during the first week of October. This working group is composed of VP MacLennan, VP McDaniel and me. This meeting was intended to solidify the group's objectives and formulate a plan for the upcoming school year.

On October 8th, the campus community was informed of a story coming from the Canadian Press about a case of sexual violence on campus from last fall. As an outcome of the story, the Students' Union raised the urgency and scope of the internal working group.

On October 10th, the Students' Union released a statement about the incident that included a list of seven recommendations. Since the release of the statement, the working group and various members of the Students' Union have been working to accomplish these recommendations.

The Students' Union hosted an Open Forum to Discuss Sexualized Violence on October 20th. The outcomes of this forum were compiled and presented to the StFX Senior Executive on October 28th. Thus far, the Students' Union has been successful in its implementation of the recommendations but it is important to consider that many of the recommendations will require work over an extended period of time to be accomplished.

Part of the Students' Union strategy has been in engaging with the media, therefore part of my time was spent in taking news interviews with different media outlets.

I had my monthly meeting with the Vice President Finance and Operations, Andrew Beckett and the Director of Student Life, Jacqueline de Leebeck, to discuss student issues including the status of the residences on University Avenue and addressing sexualized violence on campus.

VP Ross, Mikayla MacDonald and I had a meeting with the second years of Cameron Hall. We met to discuss the Memorandum of Understanding that was created for the building and the ways that students could help shift the internal culture of the building.

The Board of Governors met at the end of October. This coincided with Prime Minister Mulroney's arrival on campus for a book launch and keynote. We had meetings both on October 25th and 26th with the members of the Board and were joined on the second day by Prime Minister Mulroney to provide remarks and updates on the status of the Mulroney building's funding.

Executive

During the first week of October, the Executive Team participated in House Council Training. It was a good opportunity for different members of the Students' Union to meet one another in a relatively informal setting.

VP MacLennan, VP McDaniel and I have been working very hard on implementing the recommendations that were released by the Students' Union in the second week of October. Further details on these efforts can be found under *Internal Affairs*.

The Executive Team attended a keynote, "Engaging Men and Boys" by speaker Jeff Perera. Mr. Perera was brought in by the Antigonish Women's Resource Centre and spoke about his experience in engaging men and boys into the conversation on gender-based violence.

In the second week of October, the Executive hosted a meet and greet with Off Campus students.

The Executive Team had a meeting with Frank Gallant from Human Synergistics, to strategize on creating an equitable compensation strategy for the Students' Union.

The Annual General Meeting was October 29th that was attended by the Executive Team. I provided a report to the general membership about the goals and objectives of the Executive for this year.

Rebecca Mesay, President

su_pres@stfx.ca

W: 902-867-2435

Glossary:

Student Nova Scotia (SNS): is an alliance of Nova Scotia post-secondary student associations. It gives students a united voice in Nova Scotia, helping set the direction of post-secondary education by researching challenges, identifying solutions, and creating the political space needed for these solutions to happen.

Canadian Alliance of Student Associations (CASA): is a national voice for Canada's post-secondary students. Established in 1995, CASA is a non-partisan, not-for-profit student organization composed of student associations from across Canada. It represents undergraduate, graduate and polytechnic associations. At its core, CASA advocates on behalf of post-secondary students to the federal government. When Canada's leaders make decisions affecting our post-secondary education system, they turn to CASA for solutions.



STFX STUDENTS' UNION FOR STUDENTS, BY STUDENTS

BLOOMFIELD CENTER
5555 UNION PLACE
ANTIGONISH, NS
B2G 2W5

Office of the **Vice President, Residence Affairs**

Name: Kallie Ross

To: StFX Student Council

Re: Report to Council (October 2018)

Committees

The **Food Service Tender Review Committee** has been busy meeting on several occasions over the past month. We are moving forward with the request for proposal (RFP) process and have had several meetings with the companies who are planning on putting in a bid for the food Service contract at StFX. The committee met on three occasions with representatives from different departments of Chartwells, Aramark and Sodexo, and were open to answering questions about the RFP that was put out by the University. Given my position within the Students' Union, and my direct liaison with the House Councils and Off-Campus Leaders, I was able to represent student voices and needs during these meetings.

The first **Campus Affairs Committee** meeting took place on October 2nd. I was very pleased with the attendance, as we had the full committee with us, with the exception of an unfilled student at large position. There was valuable discussion generated about the atmosphere of the residences and how they were doing one month into the Fall Semester. We were able to debrief on some of the events that happened in September including X-Fest, Visible @ X week, and homecoming. At this meeting, we were also to pass a unanimous vote approving the donation of \$5000 from the Campus Affairs Fund to the Students' Union Emergency Grant Fund. The second Campus Affairs meeting took place October 16th and the discussion centered heavily on strategies for approaching Halloween and the activities taking place around the holiday, as well as house hockey and sexual violence on campus.

This month I also attended the **Food Service Liaison Committee** meeting, which I later learned was the first one in 3 years. This committee is made up myself, and several other staff from the university, the Coady Institute, as well as members of the Sodexo team. This meeting served the purpose of communicating about the financials of the food service, as well as discussing some current and upcoming changes underway with the food service operations.

External Affairs

On October 11th, the Executive team attended a keynote speaker at the high school in town. The speaker was Jeff Perera, who delivered a presentation regarding engaging men and boys in the conversations surrounding sexual violence. This presentation was touched on again when I attended a meeting for the McKenna Centre for Leadership Advisory Committee meeting. At this meeting, the new chair of the McKenna Centre for Leadership pitched several initiatives to the committee that focus on the topic of sexual violence prevention on our campus, and several awareness campaigns they hope to launch this fall.

The Students' Union Executive team had another meeting with leadership consultant, Frank Gallant to discuss our plan moving forward with our ask to the University for equitable compensation for international students in executive positions.



On the 25th of November, myself and several other members of the executive team attended a dinner with the board of governors, followed by a book launch with special guest, former Prime Minister Brian Mulroney.

Internal Affairs

I have been involved in a number of discussions regarding house hockey cups during the month of October. Some of these meetings have been regarding the overall framework of the games and the matchups between which houses will be playing each other. The other topic regarding house hockey cups that I have been involved with this month is discussions about the sanctions placed on the members of last year's Lane Hall hockey team as a result of extensive damage to the locker room following their game against Fraser house. I made the roster aware of the sanctions at the end of October, and I later followed up to all the players and coach with information regarding the appeal process. I made October 31st the deadline to appeal, and the appeal committee will be meeting in the coming weeks to go over the letters if appeal that I have received thus far.

Earlier this month, I got the chance to meet the new Manager of Residence Life, Sandy MacIntosh. Since our initial meeting, Sandy and I have had a handful of other meetings where we have had the opportunity to discuss my role within the Students' Union and how it relates to residence life, as well as what our expectations are moving forwards for our in-house leadership teams. In addition to meeting Sandy, I also met with the new Residence Life Coordinator (RLC) for MacIsaac and Bishops Hall, Anatasia Logetheti. We chatted about the leadership dynamic within the two buildings, as well as some of the issues that these buildings have faced in the past since she is brand new to StFX.

On the 16th of October, I attended a meeting to debrief homecoming with various stakeholders for the event. This is the same group that has been meeting over the past few months to keep open lines of communication within the university and the town of Antigonish. Representatives from both StFX security and the RCMP noted that there was a significant decrease in incidents over the weekend, however it not yet where it should be. University administration was accepting of the fact that the on-campus event was not overly well attended, and it likely did not play a factor in the decrease in incidents. The major of Antigonish noted that supporting the university with this event is something that the town wants to continue to do in the future, and believes it is a step in the right direction. Over the next few months, different stakeholders will be gathering any helpful information to help with the success if this event in the future and bring it back to the group at the next meeting in second semester.

On the 23rd, I met with Students' Union President Rebecca Mesay, and RLC Mikayla MacDonald, to discuss some concerns regarding the atmosphere of Cameron Hall and a number of items that have been broken in the Memorandum of Understanding (MOU) between the Students' Union and the University regarding the house structures of Cameron Hall. This preliminary discussion was a chance to prepare how we were going to approach the conversation with the second year students living within Cameron Hall in order to properly get across the message the serious improvements needs to be made in the building, and reiterate the potential consequences that come along with the failure to uphold the MOU. The meeting with the residents of Cameron hall took place later that week, and there was only a fraction of the total number of in-house second year students present. It was clear from some of the discussion at this meeting that there is still lots of learning that needs to occur around the harmful nature of some of the ongoing events and attitudes that happen within Cameron Hall. The Students' Union and the University are now revisiting our strategy towards

communication with the upper year students in Cameron hall in attempts to reach more people in a more effective way regarding the culture of the building.

On the 29th of October, the Students' Union held their Annual General Meeting (AGM). I promoted this event to my sub-executives to the best of my ability, and saw a small amount of turnout from some of the residents. Although the overall turnout was not as good as we were hoping, we did eventually reach quorum partway through the meeting.

Sub-Executive

On October 1st, Sam Bardwell, House Council Coordinator, and I facilitated House Council training for all of the in-residence house council representatives. Several members of the Students' Union executive team and staff were kind enough to give up some time from their evening to give short presentations during this training. There was also the opportunity for breakout sessions that allowed the members of House Council from the different residences to meet one another. Overall, attendance was great, and there were only a few unfilled positions at the time, that have since been filled. October consisted of lots of communication with my sub-executive team including general check-ins as well as replaying information regarding events happening on campus.

On October 21st, the Senior Off-Campus Leader stepped down from his position for a combination of personal reasons and unknown reasons. Following this surprise, I met with the House Council Coordinator and the other Off-campus Leader to discuss how to move forward. Effectively immediately, Katelynn Libbus, who was the other off-campus leader has taken over the role of Senior Off-campus leader. I am now in the process of hiring for the newly vacant position of off-campus leader, and I have been back and forth with the marketing team this past week trying to get the applications up on the website as soon as possible.

Near the end of the month, I was a liaison between the X-Project coordinators and the House Presidents, helping to organize the residence trick-or-treating for the X-Project Halloween party. I also assisted the Student Food Resource Coordinator which communicating the details about trick-or-eat with the House Councils.

Kallie Ross, Vice President Residence Affairs

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Glossary:

Request for proposal (RFP) - a document that solicits proposal, often made through a bidding process, by an agency or company interested in procurement of a commodity, service, or valuable asset, to potential suppliers to submit business proposals.

X-Project - X-Project is a student society at St. Francis Xavier University in Antigonish, N.S. that offers small group educational assistance, recreational and leadership programs for African Canadian and Mi'kmaw youth in five communities in the surrounding area. It has been in existence since 1965 and is run entirely by volunteers

Caelan Peters - Business Student Representative

Since the last council meeting I attended the Sexualized Violence Prevention event host by The U in council chambers. It was executed extremely well and am appreciative of everyone who attended and shared their thoughts and ideas. I also met with Brad Long who wants to reboot the Schwartz Advisory Board which is a panel do business students from each faculty. I think this is an excellent idea and aim to recruit members this month. I went to The U AGM this week and am very grateful for those who attended. I would like to re-examine this event with my colleagues and hopefully amend it to best fit the interests and needs of students as I do not believe that it is currently aligned with the interests of a large portion of students.

I also interviewed another librarian candidate with the hiring panel. A final decision has still not been made. My goal for the next month is to get the ball rolling with the advisory board and.

Lucas Middleton - Arts Student Representative

Since the last council meeting I have remained busy with both union and university committee work. My office hours have been fairly quiet, and I have not had many visits from constituents. I also attended the Students' Union Open Forum on Sexual Violence and discussed both the university's sexual violence policy as well as different ways that members of the Xavierian community can improve the StFX campus climate around sexual violence. Also on the topic of sexual violence, I had the opportunity to meet with the President's Council alongside the Students' Union President, Vice-President Academic, and Vice-President External Affairs. This meeting was set to relay the Union's findings from our open forum to the President's Council so that they could be as informed as possible before carrying out action to rectify the issues. The university will also be holding their own forum on sexual violence on Monday November 5th to gather some information directly.

University Committees:

The Senate Library Committee met on Oct. 29th, and discussed the university's ongoing search for a librarian, and set a few preliminary actions in motion so that the librarian that will be hired can hit the ground running. The Committee on Studies Arts met on Oct. 31st and discussed again the splitting of 6-credit courses into 3-credit courses.

Union Committees:

The Bylaw and Policy committee has met weekly and is working out the details of the council procedural policy; we are nearing the end of this discussion. The Union's AGM was held on Oct. 29th and some issues regarding quorum are being worked out but hopefully they can be effectively resolved in the near future. I also met with Sean Ryan to talk about the strategic plan which I had the opportunity to work on last year.

Coming Up:

Unfortunately, I will not be able to attend the next University Senate meeting on Nov. 5th as I will be in class, but fortunately there are not any arts-related motions on the agenda. Other than Senate there are not any university committee meetings scheduled so it looks as if workload will decrease a little.

Lucas Middleton

Cecil VanBuskirk - Board of Governors Student Representative

Councillor Report: November 4th, 2018

The last two weeks have been very busy for both Emma and I. In preparation for the Board of Governor meetings held on October 24th and 25th, Emma and I had meetings looking deeper into sexual violence prevention along with assessing options on how to get more involved as student representatives. After meeting with Dr. Kent Macdonald on Monday to follow up from the Board Meeting, and clarifying points of interest specifically on sexual violence prevention on campus, I as a male leader on campus am very excited for the next weeks to start impacting how we approach this issue. The University promises policy changes, along with increased transparency, and with that a new improved approach to our engagement with men on this issue. On Monday, November 5th, I am excited to attend an open form on this topic specially, along with others around sexual violence prevention at 5:30 in O'Regan. In addition, I am in the process of reaching out to Mr. Augey Jones about being involved with a leadership committee of men involved in preventing sexual violence on campus.

On Tuesday, November 6th, Emma and I are launching our “What’s your dilemma with Cecil and Emma” campaign to help promote talking about issues on our campus to us and our councillors. Our first topic of the week is “Sexual Wellness”. You can expect to see Emma and I in both the Lobby of Morrison Hall, and Bloomfield; please come talk to us! Some of the future topics are: Academics, Athletics, and Student life. We are both looking forward to hearing from you!

In the coming weeks, I am excited to participate in another Campus Affairs Committee meeting, and continue with councillor visits to the residences. After meeting with Governors Hall last week, and receiving such positive feedback, I look forward to continuing this initiative. There is a lot to look forward going on in the U, and if you have any questions for me or Emma, about the Board of Governors meetings, or anything else I have addressed in my report please call, text or email me! The information is below.

Sincerely,
Cecil VanBuskirk
Board of Governors Student Representative
506-608-5038
x2016mqk@stfx.ca

David M. Lewis - Education Student Representative

Education Representative Council Report – November 4th, 2018
David M. Lewis

Since the previous meeting, October 14th, I have continued to push on campus events for my constituents to join. Within the Education Society I have helped ensuring that any Education event has had the proper documentation, ERC and funding. The Education Society has been working on preparing multiple fundraisers for to help us throughout the year. These fundraisers include a clothing order, and coat check and grilled cheese for the Inn on Halloween.

Some academic concerns have been brought to my attention. Students feel that the integrity of the program is under review; this is due to the belief that some professors are not following the ideals of the program. This is currently being dealt with through conversations with the Chair of Education, Dean of Education and the VP Academics. I am hoping for a quick and simple resolution for my constituents.

Since October 14th, I have sat on both Budget and Finance Committee, and Organizational Review Committee. There have been some great conversations surrounding these committees. No significant changes or decisions have been made, but there are some that will possibly be coming up in the next couple weeks.

For my constituents we had our semester ‘Family Dinner’ at the Inn on November 1st. This report was due before the event, so I will talk about how amazing it was in council. We would like to thank the Inn for being such great hosts and offering us their space for our final semester gathering. Y’all rock! Other than education students will be having their Building Bridges Wednesday, November 8th, followed by a couple days off rest in preparation for our Practicum placements.

There are no other important details to be shared other than my small meeting with the President, Equity Representative and Students of African Decedent Representative regarding the 4th floor of Bloomfield Centre. Hoping the meeting will help build a connection, to hopefully have an Aboriginal Representative soon.

Summer Upshaw - Students of African Descent Representative

Constituency Report

Organizational Review committee has met three times since last council meeting, discussing issues such as Indigenous representation on council, Student Advocate positions and Service Review. In regard to addressing Indigenous representation on council, this was done by suggesting ways in which we can go about increasing interest for the position/ ways in which we could re-shape our current structure to accommodate potential/future representatives. Also discussed were matters pertaining to Student At Large positions and the need for Student Advocate positions on council. The core focus for Org Review committee will center around equity and organization.

Since last council meeting, I have again collaborated with the BLACC Student Society as our second #IssaVibe event (Afros & Kinks) was held. The event provided an opportunity for all black students on campus to come out and learn about the various methods of caring for and managing hair for people of colour. A tremendous turnout was maintained both event days which allowed me to sit down one-on-one with some of the students who attended and listen to any concerns they might've had up until this point in the academic school year.

An informal meeting regarding the Diversity and Engagement centre was held by members of the equity committee. Items such as; the purpose of the space, how to better accommodate both students and advisors within these offices (all taking into consideration the ongoing construction that our campus is currently undergoing) and ways in which we could expedite the space faster so that its function aligns with its purpose, were discussed. No official decisions were made within this meeting, however its significance stood as a way to brainstorm ideas in terms of the direction we must take as counsellors to ensure that the fourth-floor engagement center is being used for its intended purpose.

Bryan Fedchun - Science Student Representative

Hello everyone,

Since the last council meeting I have attended annual general meeting. It has also come to my attention that science students are wanting less computer program assignments. Therefore, I have met with students in the biology society and physics society to brainstorm ideas to reduce these assignment. Moving forward I will connect with professors in to get possible solutions. I have also been contacted by my committee on studies and we will be meeting on the 19th of November.

Happiness Bhoke John - International Student Representative

The office of the students of African descent had a know your rights week in which International students were encouraged to attend as well as the information was applicable to them as well. Information on how to interact with the police, residential tenancies and employment rights.

A STFX pop up barbershop happened on the 27th October, 2018 and International students who have a hard time finding barbers in town who can cut their hair were encouraged to participate.

The Annual General Meeting (AGM) happened on 29th October, 2018 and went well without a hitch.

There was an immigration information session held for International Students who wish to immigrate to Canada after studies on the 29th October, 2018. This was a great opportunity for international students who were already thinking of staying after classes to inquire from reliable sources the procedures that they should undertake.

From the office of Internationalization, a workshop on Job interview skills and workshop is being conducted on October 30th, 2018. This is a wonderful opportunity for International students to learn how to prepare for job interviews in Canada.

Emma Crilly - Board of Governors Student Representative

Since the last council meeting I have been quite busy. Last weekend was the Board of Governors meeting. The discussions were fantastic, and all roughly centered around making a better STFX for tomorrow. Also last week we had the Right Honourable Prime Minister Brian Mulroney on campus. He took the time to meet with the Board and share his insights as well as partook in a fireside discussion during the book launch. I hope everyone got a chance to learn from such an amazing Canadian icon. Following that I met with By-law and policy to discuss the Council Procedural Policy. In addition, myself and Cecil had the opportunity to sit down to discuss our roles and how we plan to move forward for the year. We will begin our campaign 'What's your dilemma with Cecil and Emma?' next week and the topic at hand will be wellness. I have put a jar in the office 414 to be used for the Kennys pizza draw for a student who comes to visit our office and discuss our campus or any concerns or questions they may have. It has been a busy semester for us all so please reach out if you have any questions. Please don't forget to take care of you this midterm season.

All the best,
Emma Crilly

Mary Bailey - First Year Student Representative

Since the last council meeting on the 14th of October I have continued to be very active on my Facebook page, asking people about what sort of events they would like to see happen throughout the year. I have started my office hours. Only one student has visited me so far. I have begun to fill out an ERC form for an event that I am diligently trying to plan. The event is called "2000s Dance Party" it is hopefully going to be held at The Inn on a Thursday night. I have emailed Cody McGregor about discussing logistics, but I have not received a reply yet. I have been in touch with a DJ and I also emailed Bob Hale about possibly being able to have a DCB prize be given out at the event, but again, no reply. I plan on putting a council initiatives fund request form in as soon as I have more details figured out. More details to come on this event.

On Tuesday October 16th I attended a Campus Affairs meeting with all the residence House Presidents (or Vice Presidents in the absence of House Presidents) and Kallie Ross, Cecil was absent with regrets. Four residences have solidified their house charities, while many of them were still up in the air about which one to choose at the time. The house presidents and vice presidents are planning many Halloween events for their houses. The MacIsaac Hall roof damages were briefly spoken about, as well as looking into more student study place, possibly in the Annex. Trick or Eat was explained and encouraged. There was also plans made to have an HP/VP costume contest. It was also brought to every one's attention that the X Project annual residence trick or treating would be taking place on the 27th of October.

Going forward I plan to keep diligently working to get the details about the 2000s Dance Party sorted out and be able to start advertising and spreading the word soon. Hopefully councilor residence visits will get underway soon. Another goal that remains for me is to continue to make my name and position known to as many first years as possible.

Missing Reports

Tiffany MacLennan - Vice President Academic

Clancy McDaniel - Vice President External

Tega Sefia - Vice President Finance & Operations

Sean Hopkins - Vice President Activities & Events

Iffat Sohi - Equity Student Representative

Council Procedural Policy

INTRODUCTION

PURPOSE

In order for any organization to function smoothly, it is critical that all members clearly understand its governing rules and operating principles. This Council Procedural Policy outlines the operating principles and procedures for the St. Francis Xavier Students' Union Representative Council.

OBJECTIVES

The objectives of the Council Procedural Policy are to:

1. Clearly communicate the procedures to be used for Council in the execution of all business relating to meeting protocol, public presentations, rules of order and debate, motions and voting; and;
2. Provide a guide to procedural motions.

SCOPE

This policy applies to meetings of the Students' Union Representative Council.

DEFINITIONS

Term	Definition
Abstain	A member who is lawfully entitled to vote but chooses not to exercise their right to vote on a matter.
Agenda	The specific items of business to be dealt with at a meeting. Items are placed on the agenda in the sequence defined by the order of business.
Council	The Students' Union Representative Council
Improper Conduct	Conduct that obstructs in any way the deliberations and/or proper action of council.
Majority	50% + 1
Point of Order	A matter that a member considers to be a departure from or contravention of the rules, procedures and/or generally accepted practices of council.
Point of Personal Privilege	A member may at any time raise a point of privilege directing attention to a matter of comfort, amplification or safety (Ex: you cannot hear/see)
Chair	The person presiding over a meeting.
Quorum	A majority of the total number of voting members currently on Council.

Regular Meeting	A scheduled meeting held in accordance with the approved calendar of meetings.
Special Meeting	Define
Conflict Interest	A situation in which a person is in a position to derive personal benefit from the actions or decisions made in their official capacity

POLICY

APPLICATION OF THE POLICY

1. The rules of procedure contained in this policy shall be observed in all proceedings of Council and shall be the rules for the order and dispatch of business in Council.
2. All points of order or procedure for which rules have not been provided in this policy and its appendices shall be decided by the Chair in accordance, as far as is reasonably practicable, with the rules of parliamentary law as contained in Robert's Rules of Order, 11th edition (Newly Revised).
3. This Council Procedural Policy serves to replace any former Council policies referencing the proceedings of Council.
4. This Council Procedural Policy shall be reviewed annually by the Chair.

Meetings of Council

1. Council meetings shall be open to all members of the Union and invited guests, unless closed (in-camera) by a two-thirds (2/3) majority vote by Council to discuss staff-related and other highly sensitive matters.
2. Council meetings will be convened by the Chair no less than once a month during the fall and winter terms as the St. Francis Xavier University Academic Calendar dictates.
3. The Chair shall call a Council meeting to be convened upon a majority vote by the Council.
4. The Chair shall call a Special Council Meeting to be convened no less than seventy-two (72) hours and no more than one week after having received a request for a Council meeting from:
 - a) The President; or
 - b) A letter signed by any two (2) Councilors submitted to the Chair.
5. Special Council Meetings can deal with no more than three items on the agenda.
6. Any member of the Union, and any guests, with the permission of Council, may speak at a Council meeting.

7. Quorum for a Council meeting will consist of at least 2/3 of the voting members.
8. Meetings shall follow The Order of Business except for an alteration by the passing of a motion by a regular majority.

The Order of Business for regular meetings shall be as follows:

1. Call to Order
2. Roll Call
3. Mi'Kmaq Acknowledgment
4. Opening Remarks of the Chair of Council
5. Approval of the Agenda
6. Approval of Minutes from previous meeting
7. Business Arising
8. Constituency Reports
9. Executive reports:
 - I. President
 - II. VP-Academic Affairs
 - III. VP-Finance and Operations
 - IV. VP-Activities and Events
 - V. VP-Residence Affairs
 - VI. VP External Affairs
10. Faculty Representative's Report
11. Students' Union General Manager's Report
12. Report of Committees
 - I. Adding an order alphabetically
13. Special Reports and approved presentations
14. Old Business
15. New Business
16. Closing Remarks of the Chair of Council
17. Adjournment.

In-Camera Meetings

1. Council meetings, or portions thereof, may be held in-camera only in accordance with the following list or as may be amended from time to time. The only matters to be considered in an "in-camera session" are as follows: hyphenate in-camera
 - a) Personnel matters;
 - b) Labor relations or contract negotiations;
 - c) Issues related to public security;
 - d) Litigation or potential litigation affecting the Union; and
 - e) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
2. Prior to moving in-camera for one of the reasons listed above, council shall pass a motion stating the fact that the council is convening into an in-camera session, and the general nature

of the matter to be considered. This motion shall contain a brief description of the matter being considered.

3. A vote may occur during an in-camera session, provided the reason for being in-camera is sanctioned, and the vote is for a procedural matter or for giving direction to staff or solicitors of the Council.
4. Recommendations to Council from an in-camera session will be dealt with immediately following dissolution of the in-camera session.
5. Reports presented during an in-camera session and minutes of an in-camera session will be maintained by the Deputy Chair and considered confidential unless council determines that the information, or part thereof, shall be made available to the public. (come up with procedure on how that information is stored)

Call to Order/Quorum

1. As soon as there is a quorum after the time set for the start of the meeting, the Chair shall call the members to order.
2. If a quorum for a meeting is not present within fifteen (15) minutes of the time fixed for the commencement of the meeting, the Chair shall indicate that no quorum is present and the meeting shall stand adjourned until the next meeting called in accordance with the provisions of this policy.
3. In the case where a quorum is present and the Chair has not arrived within fifteen minutes after the time appointed, the Deputy Chair shall assume the Chair position and call the meeting to order. The Deputy Chair shall preside until the arrival of the Chair.
4. In the event the Chair and the Deputy Chair are not present, then the members shall nominate and elect a Chair from among the members present who shall preside until the arrival of the Chair.
5. Members must inform the Chair when they are aware that they will be absent from any meeting.
6. If during the course of a meeting a quorum is lost due to vacating members, the chair shall declare that the meeting shall stand recessed temporarily or be adjourned until the date of the next regular meeting or other meeting called in accordance with the provisions of this policy. Should the meeting be adjourned, the Deputy Chair shall record the names of the members present in the minutes.

Council Order of Business and Agenda

1. The Chair will prepare the agenda for all regular and special meetings of council.
2. Agendas and Council Packages for council will be posted seventy-two (72) hours before the meeting unless circumstances prevent it.
3. The business of Council shall be taken up in the order in which it stands on the agenda, unless otherwise decided by Council.
4. An item of business not listed on the agenda is not permitted to be introduced at a meeting unless authorized by motion of Council under Business Arising.

Presentations to Council

1. Any persons or groups may be permitted to make a presentation to council provided that the applicant(s) have submitted an application two weeks prior to the meeting and/or been granted permission from the Chair. (Create a form for Council Presentations with Michelle)
2. On receipt of an application to present, the Chair shall review the application to determine its appropriateness and may:
 - a) Place the presentation on the agenda for council;
 - b) Determine that council will receive only written submissions on the matter; or
 - c) Determine the subject matter of the presentation is outside the jurisdiction of the Council and refuse the application.
3. Generally, a maximum of two presentations will be made at any meeting, with the presentation time and question period at the discretion of the Chair.
4. Any group having been approved to present to council must submit any electronic or paper presentation materials by 12:00 p.m. 72 hours before the council meeting.
5. Any persons presenting to council shall not:
 - a) Speak disrespectfully of any person;
 - b) Use offensive language;
 - c) Speak on any subject other than the subject for which they have received approval;
 - d) Disobey any decision of the Chair; or
 - e) Enter into cross debate with other delegations, staff, and council members.
6. The Chair may curtail any presentation, and any discussion or questions of the presentation for disorder or any other breach of this policy.
7. If the Chair rules that the presentation is concluded, all persons associated may withdraw from Council. (Recommendations to stay for the discussion)

RULES OF ORDER AND DEBATE

Conduct of Members

Members of council shall:

1. Act in accordance with the Students' Union Bylaws, Policies and procedure and the university Code of Conduct.
2. Represent with integrity all responsibilities to council, and the membership.
3. Not use inappropriate language or insulting expressions at any time including speaking in a manner that is discriminatory in nature, including but not limited to, an individual's race, ancestry, place of origin, citizenship, creed, gender, sexual orientation, age, colour, marital status, family status or disability.
4. Treat the Chair, other members, staff, and the delegates from the membership with courtesy and respect.
5. Maintain professional dress standards for all meetings. i.e Gym attire, sweat pants and shorts
6. Make an attempt to be acknowledged by the Chair before leaving the Council Chambers.

7. Not leave their seat or make a disturbance while a vote is being taken and until the result is declared.
8. Not disobey the rules of the Council or a decision of the Chair on a question of order, practice or interpretation of the rules of the council;
9. Be encouraged to ask any relevant questions of staff prior to any meeting where an issue may be introduced or debated so that staff may be able to have appropriate information at such meeting if necessary.
10. Turn off all cell phones, and electronic devices, except those in use to facilitate the meeting or otherwise authorized by the Chair.

If a member disregards the rules of procedure or a decision of the Chair or council on questions of order, practice and/or interpretation of the rules, and persists in such conduct, after having been called to order by the Chair, the Chair shall put forward the following motion with no amendment or debate - "That such member be ordered to leave their seat for the duration of the meeting."

If, following such vote by council, the member apologizes, council may, by a further vote of those present, permit the member to retake their seat.

Speaking/ Rules of Debate

1. After a presentation or report, the Chair will open for discussion and questions, and after discussion and questions have ceased or been limited, the Chair will ask for a motion.
2. A member shall not speak until the Chair has recognized them by indicating it is their turn to speak.
3. When a member has been recognized by the Chair as having the floor, the member shall speak only to the matter under consideration.
4. Upon speaking to the matter under consideration, a member shall address all of Council at the discretion of the Chair.
5. The Chair shall recognize the members who wish to speak in the order that they indicate their desire to address Council.
6. When a member is speaking, no other member shall interrupt, except to raise a Point of Personal Privilege or Point of Order.
7. Any member may require the question or motion under discussion to be read or displayed at any time during the debate but not so as to interrupt a member while speaking.
8. No member shall speak to the same matter more than four times at the discretion of the Chair..
9. A member shall not speak to the same question, or in reply, for longer than ten minutes, without permission of council.
10. A member shall be restricted to asking questions related directly to the matter under discussion.
11. After a call to question has been made to the Chair, no member shall speak to the question nor shall any other motion be made until after the vote is taken and the result has been declared.

Public Conduct at Council

1. Members of the public present in the Council Chambers shall maintain order and quiet and shall not address Council except with the permission of the Chair.
2. No person shall display signs or placards, applaud participants in debate or engage in conversation or other behavior which may disrupt the proceedings of Council.
3. No person shall bring into the Council Chambers cellular telephones or other electronic devices which emit a sound unless such devices are turned off, or otherwise set to non-audible, or given permission by the Chair.
4. When invited to address Council, no person shall use inappropriate or insulting language or speak disrespectfully of any member of Council or any employee of the Students' Union..
5. Persons invited to address Council shall only speak on the subject in debate and shall not speak on any other subject.
6. Any person, not being a member of council, who contravenes any provision of this section, may be expelled from the meeting by the Chair.

MOTIONS

1. In council, the following matters, and motions with respect thereto, may be introduced verbally, without notice and without leave, except as otherwise provided by this policy:
 - a) A point of order or personal privilege;
 - b) Call to question to close debate; and
 - c) To adjourn.

Standard Meeting Motion

1. For the purposes of this policy, the following will be considered "standard" meeting motions:
 - a) To approve the agenda;
 - b) To approve minutes;
 - c) To recess; and
 - d) To adjourn.
2. The Chair may ask if a member of council is willing to move/second a standard meeting motion, in which case any member may respond verbally and with placard. The Chair will verbally indicate which members have moved and seconded the motion.
3. All motions shall be clearly stated by the Chair before being voted upon.
4. In Council, the following motions may be introduced without notice and without leave, except as otherwise provided by this policy:
 - a) To suspend the rules of procedure, and move into friendly discussion;
 - b) To table;
 - c) To postpone definitely (deferral motion with a specified date/meeting);
 - d) To refer;
 - e) To amend;

- f) To postpone indefinitely (deferral motion without specifying a date/meeting); and
- g) Any other procedural motion;

After a motion has been read or stated by the Chair, it shall be deemed to be in the possession of Council, but may be withdrawn by the originator at any time before a decision or amendment, provided council does not object.

Voting

1. The manner of determining the decision of Council on a motion shall be via placard voting.
2. All members of council as outlined are qualified to vote once on each motion, and are encouraged not to abstain from voting, except when such member has declared a conflict of interest.
3. An absent councilor may proxy their vote to the Chair of Council before the Council Meeting. The absent councilor must indicate how they wish to vote.
4. Before the announcement of the vote, the Chair will announce the proxy votes they have received.
5. Except as provided elsewhere in this policy, a motion shall be deemed to have been carried when a majority of the members voting have expressed agreement with the question. Consequently, on a tie vote, a motion is defeated.
6. The mover and seconder of a motion must be present at the meeting for debate to occur.
7. A member not in their seat at the call of the vote shall not be entitled to vote with the exception of proxy votes.
8. Each member shall occupy their seat until the result of the vote has been declared.

Standards for Conduct

1. Council shall uphold the Union's by-laws, and at all times:
 1. Seek to advance the common good of the membership as a whole, while conscientiously representing the constituencies they serve;
 2. Perform the functions of office truly, faithfully and impartially to the best of their knowledge and ability in accordance with the following core values:
 - a) Servant Leadership to students
 - b) Trust, Integrity, Respect
 - c) Transparency and Accountability
 - d) Fun, Inclusive, Student Engagement
 - e) Sustainable, Innovative practices
3. Uphold this policy as a means of promoting the standards of behavior expected of members of Council and enhancing the credibility and integrity of Council to the broader membership

MEMBER RESPONSIBILITIES

Conduct To Be Observed

- Representative Councilors are agents of the membership whose primary objective is to address the needs of the Student Body. As such, they are entrusted with upholding and adhering to the policies of the Students' Union. Council members must observe a high standard of morality in the conduct of their official duties and faithfully fulfill the responsibilities of their offices, regardless of their personal interests.

Respect for Decision-Making Process

- All members recognize the responsibility of the Chair to accurately communicate the decisions of the council, even if members disagree with such decisions, such that respect for the decision-making processes of council is fostered.

Conduct at Meetings

- Members shall respect the Chair, colleagues, staff and the membership present during council meetings or other proceedings of the council. Meetings shall provide an environment for transparent and healthy debate on matters requiring decision making.

Release of Confidential information prohibited

- No Council member shall disclose or release to any member of the public any confidential information acquired by virtue of their office, in either oral or written form except when required by law or authorized by the Chair to do so. Nor shall members use confidential information for personal or private gain, or for the gain of relatives or any members

Obligations to Members

- No Representative Councilor shall grant any special consideration, treatment, or advantage to any group or general member beyond that which is accorded to all members.

Interpersonal Behavior

- Representative Councilors shall treat every person, including other members of Council, the general membership, Union employees, individuals providing services, and community members with dignity, understanding and respect and ensure that their work environment is free from discrimination, bullying and harassment.

Community Representation

- Representative Councilors shall observe a high standard of professionalism when representing the Students' Union in their dealings with the membership and the broader community.

Conflict of Interest Avoidance

- Representative Councilors are committed to making decisions impartially and in the best interest of their constituency. .

Reporting Breaches

- Persons who have reason to believe that this policy has been breached in any way are encouraged to bring their concerns forward to the Chair. No adverse action shall be taken against any member of Council who, acting in good faith, brings forward such information.

Corrective Action

- Any reported violation of this policy will be subject to Performance Review.

PROCEDURAL MOTIONS

Motion to Adjourn:

1. A Motion to adjourn:
 - a) Is always in order except as provided by this policy;
 - b) Is not debatable;
 - c) Is not amendable;
 - d) Is not in order when a member is speaking or during the verification of the vote;
 - e) Is not in order immediately following the affirmative resolution of a motion to close debate; and
 - f) When defeated, cannot be made again until after some proceedings have been completed by council.
2. A motion to adjourn without qualification, if carried, brings a meeting or a session of council to an end.
3. A motion to adjourn to a specific time, or to reconvene upon the happening of a specified event, suspends a meeting of council to continue at such time.

Point Of Personal Privilege

1. A member may at any time raise a point of privilege directing attention to a matter of comfort, amplification or safety.
2. A point of privilege shall take precedence over any other matter, and is considered friendly.

3. A member shall not be permitted to enter into any debate or introduce any motion not related to the point of privilege.
4. The Chair shall decide upon the point of privilege and advise the members of the decision.
5. If the decision of the Chair is appealed, a question shall be called without debate, and its results shall be final, based on a majority vote.

Motion to Table

1. A motion to table:
 - a) Is not debatable; and
 - b) Is not amendable.
2. A motion to table a matter with some condition, opinion or qualification added to the motion shall be deemed to be a motion to postpone.
3. The matter tabled shall not be considered again by Council until a motion has been made to take up the tabled matter at the same or subsequent meeting of Council.
4. A motion that has been tabled and not taken from the table for six (6) months shall be deemed to be withdrawn and cannot be taken from the table.

Motion to Call to Question

1. A motion to close debate:
 - a) Is not debatable;
 - b) Is not amendable;
 - c) Cannot be moved with respect to the main motion when there is an amendment under consideration;
 - d) Requires a unanimous vote of members present for passage; and
 - e) When resolved in the affirmative, the question is to be put forward without debate or amendment.

Motion to Amend

1. A motion to amend:
 1. Is debatable;
 2. Is amendable;
 3. Shall be relevant and not contrary to the principle of the report or motion under consideration; and
 4. May propose a separate and distinct disposition of a question provided that such altered disposition continues to relate to the same issue, which was the subject matter of the question.
2. Only one motion to amend an amendment to the question shall be allowed at one time and any further amendment must be to the main question.

Point of Order

The Chair shall decide all points of order. When a member wishes to raise a point of order, the member shall state the point of order to the Chair. The Representative Councillor shall only address the Chair for the purpose of appealing the ruling on the point of order.